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| **SUBMISSION FORM – IN-HOUSE CATEGORIES****Read the Research Methodology Summary before filling out the submission form.****Deadline for submissions** – **24 March 2025 (Monday)***Submit the completed forms to* albawards@thomsonreuters.com**This form is for one category only. To submit another category, please complete a new form.** *Save this form using the format: Category\_Organisation.**Example: ALBJLA2025- Healthcare and Pharmaceutical In-House Team-ABC Company***Please send the submission form in Word format and do not convert it to PDF.** |
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| CHOOSE A CATEGORY HERE |

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| **Company** (represented by the IH team) |  |
| **A. BASIC INFORMATION** |
| **Industry** |  |
| **Country of residence** (to confirm that the candidate is based in Japan) |  |
| **Team Size** (please specify the number of lawyers and non-lawyers based in Japan) |  |
| **Head of Legal Team** |  |
| **B. KEY WORK HIGHLIGHTS** |
| **KEY WORK NO. 1: (Indicate heading here)****Completion date** (if applicable)**:** **Description** (max. of 500 words)**KEY WORK NO. 2: (Indicate heading here)****Completion date** (if applicable)**:** **Description** (max. of 500 words)**KEY WORK NO. 3: (Indicate heading here)****Completion date** (if applicable)**:** **Description** (max. of 500 words)---------------------------------- ***Please add two more entries for Japan In-House Team of the Year.*** ---------------------**KEY WORK NO. 4: (Indicate heading here)****Completion date** (if applicable)**:** **Description** (max. of 500 words)**KEY WORK NO. 5: (Indicate heading here)****Completion date** (if applicable)**:** **Description** (max. of 500 words) |
| **C. OTHER ACHIEVEMENTS** (max. of 500 words) |
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| **OPTIONAL: THIRD-PARTY NOMINATIONS** |
| *Any lawyer/law firm you’d like to nominate?***Individual/firm category:****Law firm:****Contact person:****Position:****Email & tel. no.:****Reason for nomination:** |