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| **SUBMISSION FORM – IN-HOUSE CATEGORIES**  **Read the Research Methodology Summary before filling out the submission form.**  **Deadline for submissions** – **31 July 2024 (Wednesday)**  *Submit the completed forms to* [*albawards@thomsonreuters.com*](mailto:albawards@thomsonreuters.com)  **This form is for one category only. To nominate for another category, please complete a new form.**  *Save this form using the format: Category\_Organisation.*  *Example: ALBMELA2024-Financial Services-ABC Firm*  **Please send the submission form in Word format and do not convert it to PDF.** |
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| CHOOSE A CATEGORY HERE |

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| **Company** (represented by the in-house team) |  |
| **A. BASIC INFORMATION** | |
| **Industry** |  |
| **Country of residence** (To confirm that the candidate is based in ME) |  |
| **Team size** (Please specify the number of lawyers and non-lawyers based in ME.) |  |
| **Head of Legal Team** |  |
| **B. KEY WORK HIGHLIGHTS** | |
| **KEY WORK NO. 1: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)  **KEY WORK NO. 2: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)  **KEY WORK NO. 3: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)  ----------------------------------- *Add 2 more for* ***Middle East In-House Team of the Year*** *category*----------------------------  **KEY WORK NO. 4: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words)  **KEY WORK NO. 5: (Indicate heading here)**  **Completion date:**  **Description** (max. of 500 words) | |
| **C. OTHER ACHIEVEMENTS** (max. of 500 words) | |
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